



CITY OF West Linn

22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

COMMITTEE FOR COMMUNITY INVOLVEMENT Draft MEETING NOTES – November 23, 2021

Members Present: Shannen Knight, Vicki Olson, Gary Walvatne, Dan Tedrow, Ed Schwarz, Johnny Bunn, and Councilor Mary Baumgardner
Members Absent: Lisandra Mathews
Staff Liaison: Associate Planner Betty Avila

Staff Liaison: Betty Avila – bavila@westlinnoregon.gov

1. Call to Order

Chair Knight called the meeting to order at 5:30 pm.

2. Public Comments

None.

3. Discussion: [Appointment of Working Group](#) per [CDC 98.035](#)

Staff Liaison Avila discussed the City Council's directive to the CCI to draft a purpose and goal statement and recommend potential participants to serve on a working group to address three upcoming code amendment projects in 2022:

- HB2001 Implementation
- Clear and Objective Standards for Housing
- Chapter 96: Street Improvement Construction.

The ideal size for a working group is seven to eleven members. The City Council will appoint working group members at its December 13th meeting. The working group's first meeting is anticipated to be held in mid-to-late January 2022.

Avila provided a draft goal and purpose statement as a starting point for the CCI discussion. She also provided a list of individuals who have expressed interest in being a member of the working group for the CCI to consider. One Planning Commissioner must be on the working group per CDC 98.035.

Chair Knight, Schwarz, and Olson supported the draft goal and purpose statements.

Ed Schwarz noted that he could not recruit a representative from the neighborhood association presidents.

Knight suggested that the members have some land use knowledge.

Members agreed to designate alternates.

Vicki Olson suggested that the new working group have more members from the previous HB 2021 working group. Knight responded that the CCI previously discussed a preference for representatives from the CAGs.

Members agreed on the following recommendations:

1. City Council - TBD
2. Planning Commission- Charlie Mathews; Planning Commission alternate- Carrie Pellett
3. Planning Commission- Scott Erwin; Planning Commission alternate- Carrie Pellett
4. CCI- Shannen Knight; CCI alternate- Vicki Olson
5. CCI- Dan Tedrow; CCI alternate- Vicki Olson
6. HRB- Tom Watton
7. EDC- Shannon Ilas; EDC alternate- Shannen Knight
8. TAB- Greg DiLoreto
9. SAB- Kim Bria
10. Development community- Darren Gusdorf
11. Development community - JJ Portlock
12. At large- Jim Farrell

Members requested that the working group meetings be recorded in keeping with public meeting laws and transparency. Members requested that the recordings be posted on the City website and available for public viewing/listening. Additionally, members requested that the meeting agenda be posted in advance on the City's meeting webpage, including links to watch the meeting live.

Dan Tedrow moved to approve the working group list, goal and purpose statement, and requests to record and post meeting videos. Vicki Olson seconded. **Ayes: Olson, Knight, Walvatne, Tedrow, Schwarz, and Bunn. Nays: None. The motion passed 6-0.**

4. Items of Interest from the CCI

Tedrow asked for an update about HB2001 communications brochure.

5. Items of Interest from Staff

None.

6. Adjourn

Knight adjourned the meeting at 7:31 pm